How-To:
Prepare and Print a Calendar Booklet

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Feature Overview

Fiery® Impose is a server-based imposition application option that streamlines and automates the imposition process, making production more efficient. Impose delivers imposition technology that is completely WYSIWYG and easy to use with a full range of capabilities in one powerful package. By employing a workflow based on Adobe® Systems' Portable Document Format (PDF), Impose allows operators to create unlimited user definable templates.

Documents with complex finishing requirements such as this calendar are good examples of applications with sophisticated layout preparation activities like changing the orientation of specific pages of a job.

Customer Benefits

- Creates unlimited user definable imposition templates to streamline the imposition process and eliminate repetitive tasks.

- Views thumbnails and full-screen previews of actual page content in the imposition signature, quickly and easily.

- Offers an intuitive WYSIWYG solution with a robust toolset that delivers a fast, automated approach to time consuming and tedious tasks that leave operators open to errors.

Objectives of the Exercise

- Create a custom imposition to print a calendar.

Additional Resources

If you would like to learn more about Fiery product features, EFI has created interactive online courses designed to enhance Fiery product knowledge and help increase performance. For complete list of the online courses we offer, go to the Fiery eLearning web page.

Before you begin

- Have Fiery Command WorkStation 5.5 or above opened and connected to at least one Fiery server, running Fiery FS150/FS150 Pro or above.

- Activate the Fiery Impose license on the Command WorkStation client or attach the Fiery Impose Dongle to the Command WorkStation client.

- Place the sample file: **FGS_Calendar_LTR.pdf** or **FGS_Calendar_A4.pdf** in the Fiery Held queue. Drag and drop the file to the Command WorkStation Held queue or use the Command WorkStation Import menu option.

- Ensure the printer and Fiery have been calibrated before printing any output.

- Have your output device with a Folder Finisher, if supported, ready and available to complete the booklet.
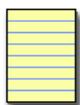
Note: Each output device will have different procedures for configuring and printing the finished document. Consult the user documentation for the copier and Fiery server that will be used for this How-To Guide.
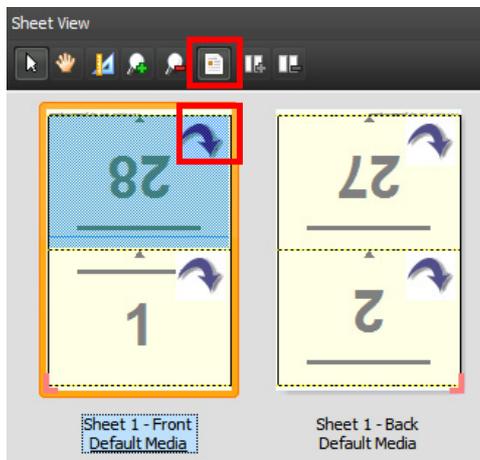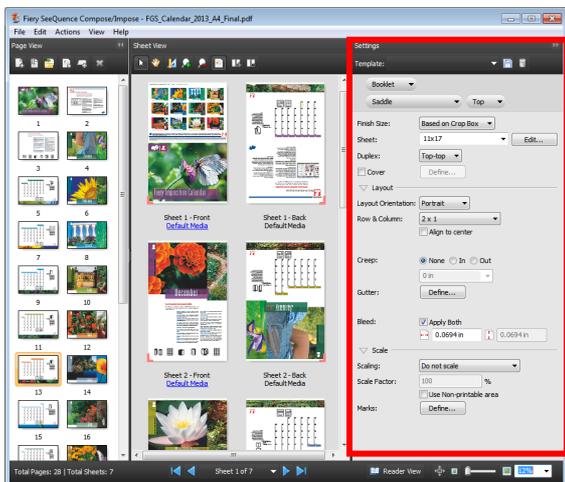
Fiery Impose Calendar

1. Select the file **FGS_Calendar_LTR.pdf** or **FGS_Calendar_A4.pdf** in the Held queue, right-click and select **Impose**.

2. In the Impose window, select **2-up saddle** from the **Template** drop down menu in the **Settings** area.

3. In the Booklet section, change Left to **Top**.

4. Select **11x17** or **A3** from the **Sheet** drop down menu.

5. Set the **Layout Orientation** to **Portrait**.

6. The remaining Settings can be left as the default settings.

7. Select the **Toggle Sheet Content** icon in the toolbar of the **Sheet view** pane to change to a wireframe preview.

8. Select the arrow on page **28** to change the orientation on page 28 to be rotated 180 degrees. (Page 28 is an outside cover page that requires this rotation for top binding, which is the correct orientation for this calendar).

9. Select the **Toggle Sheet Content** icon to change back to the Thumbnail preview.

10. Select the save icon next to **Template** to save this new template for future use.

11. Save the Imposition layout as **Calendar**. This will enable it to be applied quickly to other jobs. It can also be selected and used within Job Properties, Hot Folders and Virtual Printers. Select **OK**.

12. Select **Exit** from the File menu or select the red **X** in the upper right corner.

13. Select **Save as a regular impose job**, name the job **Calendar** and Select **Yes** to save the job to the Held queue.
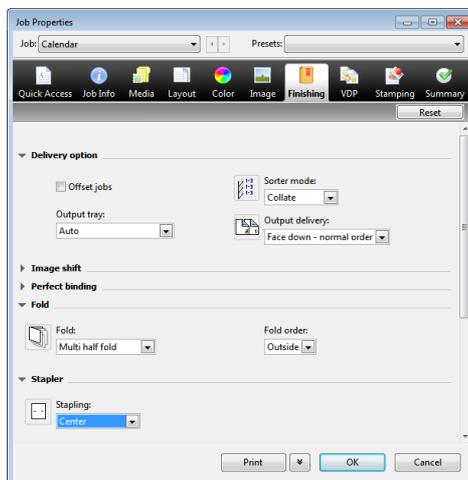
Apply Job Properties including Finishing to the Impose document

If your copier or printer has a Saddle Stitch Finisher, use the steps below as a guideline for printing the calendar as a finished document. Each model of copier or printer finisher will have specific settings to correctly print and finish the booklet. If a Saddle stitch finisher is not available, the document can be printed to show the output with the intent of using an off-line finisher to complete the job.

1. Select the file **Calendar** job in the Held queue and right-click to select **Properties**.

2. When the **Job Properties** dialog opens, select the **Finishing** icon and select the appropriate **Folding**, **Stapling**, **Page Order** and **Output** tray for your printer/copier.

3. Select the Color tab and enable **Composite Overprint**.

4. Select **Print** to close the Job Properties windows and submit your job for printing.

EFI fuels success.

From Fiery to super wide inkjet, from the lowest cost per label to the most automated business processes, EFI has everything your company needs to succeed. Visit www.efi.com or call 650-357-3500 for more information.